‘All to All’

St Paul’s International College

2014
St Paul’s International College
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Director: Sister Angelina Fong

Vision Statement
St Paul’s International College is a Catholic, co-educational, senior high school dedicated to nurturing academic excellence and preparing its boarding and day students for the achievement of their tertiary education and career aspirations. This preparation is carried out in a caring environment that caters for students’ social, emotional, moral and spiritual needs. In an increasingly globalised world, St Paul’s provides opportunities for young people from a broad range of cultures to learn from and to respect each other’s differences, and to grow in an appreciation of their shared humanity. The College seeks to engender in its students common principles that unite them in a respect for life and a love of truth, justice, goodness and beauty. From these principles derives the understanding that leads to enduring friendships and respect across cultural divides, and that serves to improve the quality of life for all.

School Profile
The College is operated by the Sisters of St Paul de Chartres and is an independent Catholic school, with both boarding and day students. Approximately three-quarters of the students are from overseas countries, with the remainder being drawn from the local area and country NSW.

St Paul’s has a diverse student population, which creates a unique teaching and learning environment. Cultural awareness, academic challenge and the development of a caring and considerate environment are our prime concerns.

The College caters for junior and senior students who are enrolled in one of the following courses:

1. The Bridging Course, where students develop language skills to enter one of the academic courses offered at the College

2. The NSW Board of Studies Stage 4 & 5 courses in Years 7-10.

3. The NSW Board of Studies Higher School Certificate (HSC) course in which students follow a two-year program of Preliminary (Year 11) and HSC (Year 12) courses

4. The University of New South Wales Foundation Year (UFY), where students follow a two-semester Science- or Commerce-oriented course leading to university entrance.

The College Executive with Student Leaders
From left: Anne-Maree Scott (Head of School-teaching & Learning), Peter Morgan (Head of School-Leadership & Administration), Sr Angelina Fong (Director), Sue Warburton (Head of School-Welfare)

2014 Speech Day Annual Report
Delivered by Mr Peter Morgan, Head of School – Leadership & Administration, September 2014

Special Guest Speaker Mr Greg Whitby, Executive Director of Schools Catholic Education Office Parramatta Diocese, Sr Teresa Lau, District Superior, Sr Angelina Fong, College Director, Mr Tony Sanderson, Diocesan Financial Adviser Catholic Education Office, Sisters of St Paul, Mayor Juliet Arkwright, Wingecarribee Council, Mr Andrew Middleton, Principal Southern Highlands Christian School, Mr Michael Parker, Principal Oxley College, (I note apologies from Chevalier Principal, Mr Chris McDermott – called away at the last moment ) and to Father Terry Herbert, Chevalier College, distinguished guests, parents, staff, past and present students, on behalf of the College Leadership Team, it is my pleasure to present the Annual report for 2013/14

Our purpose toady is to acknowledge the work of staff and students throughout 2014 as well as students from 2013. So I welcome our former students as well and congratulate them on their achievements in last year’s examinations.

The 2013/2014 academic years have seen the steady growth of the College as a school catering for all years of High School. 2014 has been the first year that students have been enrolled in all years of schooling and so the College’s education program
is now functioning to deliver teaching programs set down by the Board of Studies at all of the stages 4-6.

Throughout 2014, as in past years, we have seen a number of activities which work to support the academic program but also serve to enrich the experience of our students generally. These have included our College Masses, the annual camps, a range of excursions, our annual International Festival, the Chinese Speaking Competition, The Duke of Edinburgh’s Award program, student concerts, state-wide academic competitions, including the very successful ‘Mock Trial’ series and a variety of after school activities offered by staff. Mr Hamer has continued his work as College Activities Coordinator and this has resulted in a range of extra-curricular activities being offered to our students on special occasions and over weekend and after school.

Our students have continued to be supported in their after school studies and efforts have been made to help them excel and, where necessary, support them to build more effective study habits. Teaching programs have also been further developed to accommodate our students’ needs and staff have embarked on extra programs of support. Our special thanks to the teaching staff who have committed their time and effort into assisting students with their progress.

The role of students in leadership is noteworthy: This year School Captains, Morgan Shih and Ann Ho and the other student leaders have been active in organising a number of important activities and have demonstrated skill and enthusiasm in their planning and preparation. The most recent occasion was the student entertainment night, which was highly successful and showcased the talents of many of our students. We thank the Student leaders for their commitment and leadership.

Mr Pollard as Careers Coordinator has continued to provide opportunities for visits to universities and counselling students on career choices - we thank him too for his efforts. Teaching and leading the College Choir has again followed the dedication of Mrs Rheinberger – we thank her for her efforts in this activity. Thanks also to Mr Bellhouse for his continued work in leading the Duke of Edinburgh and to other staff including Ms Grayson who have assisted. The ‘D of E’ program continues to be highly successful and we encourage all students to take on this experience. We also thank Mr Bellhouse for his work in preparing the Chimes group. This year, Mr Laing and Ms Yao have led students in preparing for the Chinese Speaking Competition, the results of which were outstanding. In recent months Mr Hamer, Mr Laing and Ms Scott have assisted our students to compete in local schools’ debating. This is a new and exciting activity and our students’ performance has been excellent. Our thanks to all staff who have assisted with extra activities for our students after school and during weekends.

Special thanks also to Mrs Cooley, Sr Anna and Sr Julian for the beautiful arrangements we are enjoying today.

We also thank Mrs Rheinberger for her leadership in the College’s Religious education program – a program which anchors all of our efforts at providing a harmonious and spiritually linked educational environment.

The impact our staff make on the daily lives of our students in addition to their general academic progress is praiseworthy and examples the importance of teachers working holistically to support our students. The College seeks to encourage a positive commitment to the life of the community and once again this year we have seen no lack of this willingness and enthusiasm. We also thank all the staff from across the College, including the Boarding, catering and maintenance and support staff for their commitment to the work of the College.

At the end of 2013 we farewell ed Mr Karl Bucher from the Science and RE departments - we wish him well in his retirement and thank him for his valuable contributions over his many years of service. We also thank and farewell Ms Stanton and Ms Holmwood from the teaching staff and thank and farewell departing Kitchen staff Ms Baines, Ms Westrup and Mr Garner and Mr Lidden. New staff joining our team during 2014 have included Ms Beecher, Visual Arts, Mr Back and Ms Ross, English and ELICOS and Mr Fitschen, PDHPE – we welcome them.

A significant focus throughout 2013 and 2014 has continued in the development of teaching and learning for this is the core business of the College. The transition to the new Australian Curriculum has continued in earnest and staff have been working hard in preparing new programs for delivery over the next few years as the curriculum takes effect.

The leadership team is grateful for the support given by all staff throughout the year. The College’s successes are a result of a team effort so our thanks to all who have contributed to this effort. Our special thanks also to our parent group who have given their support.

The annual presentation of awards is also made possible through the generous support of a number of people and organisations. Our special thanks to The Catholic Development Fund, Caltex Australia, The Commonwealth Bank, The HSBC Bank, Reubin F Scarf, The ANZ Bank and The SISTERS OF ST PAUL de CHARTRES. We are grateful for your involvement and appreciate your commitment in supporting the valuable work of the College.
through the recognition of our students’ achievement.

We are also particularly grateful to the Sisters of St Paul and members of the College Advisory Board who continue to provide the care and support that nurture our educational community. To all our friends – thank you for your friendship and support.

In conclusion, it is my pleasure on behalf of the Sisters and College staff, to wish our graduating students all the very best in the time ahead.
1. Actual attendance (May 2014)

<table>
<thead>
<tr>
<th>School Year</th>
<th>Boys</th>
<th>Girls</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>BC</td>
<td>0</td>
<td>0</td>
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</tr>
<tr>
<td>Yr 7</td>
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<td>5</td>
<td>11</td>
</tr>
<tr>
<td>Yr 8</td>
<td>5</td>
<td>3</td>
<td>8</td>
</tr>
<tr>
<td>Yr 9</td>
<td>4</td>
<td>12</td>
<td>16</td>
</tr>
<tr>
<td>Yr 10</td>
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<td>17</td>
</tr>
<tr>
<td>Yr 11</td>
<td>27</td>
<td>11</td>
<td>38</td>
</tr>
<tr>
<td>Yr 12</td>
<td>3</td>
<td>4</td>
<td>7</td>
</tr>
<tr>
<td>UFYa</td>
<td>15</td>
<td>7</td>
<td>22</td>
</tr>
<tr>
<td>UFYe</td>
<td>3</td>
<td>1</td>
<td>4</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>73</td>
<td>50</td>
<td>123</td>
</tr>
</tbody>
</table>

2. The total student enrolment at the College varies throughout the year due to the arrival of overseas students at the beginning of terms 1, 2, 3 and 4.

The average student attendance rate for 2014 was more than 90% of school days.

3. Apparent retention 2011–2014:

2010 to Year 12/UFS 2013... 95%

Key

| BC | Bridging Course |
| Yrs 7-10 | Stage 4 & 5 |
| Yrs 11, 12 | Higher School Certificate |
| UFYa, UFYe | University Foundation Years |

The Teaching Staff

Teachers’ Qualifications

The qualifications of our teaching staff fall into the following categories:

- Teaching qualifications from a higher education institution within Australia or as recognised by AEI - NOOSR*: 100%
- Graduate qualifications from a higher education institution within Australia within AEI-NOOSR* guidelines but lack formal teaching qualifications: 0%
- Do not have qualifications as above but have relevant successful teaching experience or appropriate knowledge relevant to the teaching context: 0%

*Australian Education Institution – National Office of Overseas Skills Recognition

Staff attendance rates

The College sustains a 100% class attendance rate in staffing its teaching program through either its permanent full-time or part-time staff or through its pool of casual relief staff. All classes are taught by experienced, qualified teachers and in accordance with the requirements of the NSW Board of Studies, The University of NSW and NEAS.

Staff retention

St Paul’s caters for a fluid enrolment resulting from the arrival of students from overseas throughout the academic year, and so staffing levels are regularly adjusted to cater for this need. The College, nevertheless, places a high priority on the provision and retention of experienced, highly qualified teachers. The College sustained a teacher retention rate of more than 90% in the 2013/2014 teaching years.

Higher School Certificate

Seven students sat for the NSW Higher School Certificate examination in 2014. Of this cohort, 3 students came from homes where English was spoken as a second language. In total, our students sat for 36 examinations at the 2 Unit level or higher and the majority of the results achieved were in the range Band 2 or higher (that is, a mark of over 50%). Almost 20% of our results were placed in Bands 5 or 6 (a mark of 80% or higher). One student sat for an extension course in 2014.

Because of the small size of our student cohort, there is little of statistical significance that can be claimed from these results. The fact that these results were achieved by students whose second language is English is noteworthy. The results are an indicator that this college is fulfilling its obligations as an educational institution.

Test Results by subject:

<table>
<thead>
<tr>
<th>Subject</th>
<th>No. of students</th>
<th>Band 1</th>
<th>Bands 2-4</th>
<th>Bands 5-6</th>
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<tbody>
<tr>
<td>Biology</td>
<td>3</td>
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<td>2</td>
<td>1</td>
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<tr>
<td>Business Studies</td>
<td>4</td>
<td>0</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Chemistry</td>
<td>2</td>
<td>0</td>
<td>1</td>
<td>1</td>
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<tr>
<td>Economics</td>
<td>2</td>
<td>0</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>English (Advanced)</td>
<td>4</td>
<td>0</td>
<td>4</td>
<td>0</td>
</tr>
<tr>
<td>English (ESL)</td>
<td>3</td>
<td>0</td>
<td>3</td>
<td>0</td>
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<tr>
<td>Visual Arts</td>
<td>3</td>
<td>0</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>Legal Studies</td>
<td>5</td>
<td>0</td>
<td>5</td>
<td>0</td>
</tr>
<tr>
<td>Mathematics General</td>
<td>2</td>
<td>0</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Mathematics 2 unit</td>
<td>5</td>
<td>1</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>Mathematics Extension</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>(E3) 1</td>
</tr>
<tr>
<td>Physics</td>
<td>2</td>
<td>0</td>
<td>2</td>
<td>0</td>
</tr>
</tbody>
</table>
There have been no significant trends in results 2005-2014.

**Post school destinations for HSC students**
More than 90% of 2014 School leavers sought and attained tertiary entry to a range of courses throughout Australia.

**UNSW FOUNDATION STUDIES PROGRAM**
As well as teaching the NSW Board of Studies Year 11 and Year 12 Higher School Certificate courses, this college teaches the University of NSW Foundation Studies program, which is an alternative pathway for university entrance for international students.

There are four different streams offered to students. These are the Physical Science stream, Life Sciences Stream, the Commerce stream and the Design stream. The University of NSW controls the curriculum, the setting and marking of exams and the achievement levels necessary to gain university entrance. The final grades are reduced to a single mark, known as the grade point average, (GPA, which is a mark out of 10). The GPA is then used as a measure for entry into future courses.

In general, a GPA of 6.5 is sufficient to gain admission to some courses at some other universities. Students who achieve a GPA lower than this are also being accepted into diploma courses that are now offered at some universities, (e.g. SIBT at Macquarie University and Insearch at the University of Technology, Sydney).

In 2014, 11 students completed the UFY Commerce stream, 7 students completed the UFY Physical Science stream, 3 students completed the Life Science stream and 2 students completed the Design stream at this college.

Of the 11 students in UFY Commerce, 10 achieved a Grade Point Average (GPA) of 6.5 or better, and of the 10 students in UFY Physical and Life Science, 7 achieved a GPA of 6.5 or better. One of these students received an offer of Aviation from UNSW and another, an offer of Biomedical Research. The Design students would have succeeded in gaining entrance into a tertiary course had they wished to do so.

There have been no significant trends in results 2005-2014.

In 2014, the continuation of the very successful partnership between St. Paul’s International College and the University of NSW has benefited both institutions, allowing our international students to succeed in gaining entrance to undergraduate university courses upon completion of a well-designed and well-delivered tertiary preparation course.

**New courses and initiatives:**
In 2014, preparations were also made for the introduction of new electives for Year 9 and 10 students in 2015 including Physical Education, Art and Design and Technology. A range of activities for all students in Years 7-10 is also being planned for 2015. Some of the main activities offered will be Outdoor Education, Sport, Woodwork, Public Speaking, Drama and so on. The study of Modern History was also added as a senior school subject in 2014. The first HSC group in Modern History will graduate in 2015.

This year an academic mentoring system was also organised to assist students with their schooling. Teaching staff volunteered to meet with individual students, discuss their progress and organise ways to better achieve learning outcomes in a range of subjects.

The study of Mandarin in the junior school has also been highly successful with students taking part in the Chinese National Eisteddfod in Sydney. Students from the College won first prize and two third prizes in the individual sections according to their age groups. In the group section, students won 2nd prize. This contest is now part of the school calendar.

**Records of School Achievement - RoSA**
No Records of School Achievement were requested or issued in 2104

**National Numeracy and Literacy Outcomes**
Each year students in years 7 and 9 undertake the National Assessment Program – Literacy and Numeracy (NAPLAN). Data obtained from this assessment program can be viewed in detail at: http://www.myschool.edu.au/
College Successes – Parent, student and teacher satisfaction

Through a range of communication mechanisms, informal and formal, and through the attainment of very sound achievement standards, the College has gauged high levels of satisfaction with its offerings and operations.

Feedback gained through these processes is routinely analysed in effort to improve the College’s effectiveness in answering the needs of students, their parents and the staff responsible for curriculum delivery.

The College’s documented grievances and complaints procedures provide additional mechanisms for students, parents, staff and the wider community to raise concerns and have them promptly addressed.

College Policies

Enrolment

St Paul’s enrolment policy and procedures can be viewed on the College’s website: www.spic.nsw.edu.au

These include the following:

1. All applications are processed according to the enrolment policy of the College.

2. Each applicant’s supporting statement / interview responses regarding their ability and willingness to support the ethos of the College are considered.

3. Each applicant’s educational needs are considered. The College gathers information, and consults with the parents/family and other relevant persons.

4. Steps are taken to identify any strategies which need to be put into place to accommodate the applicant before a decision regarding the enrolment is made.

5. Applicants are informed of the outcome of their applications.

Policies relating to student welfare and discipline

St Paul’s International College places the highest priority on the safety and welfare of its students and staff. The College has clear policies that address the important areas affecting student welfare and include:

- The conduct of all members of the College community
- Pastoral care
- Communication with stakeholders
- Discipline
- Attendance

These areas of policy are outlined in the relevant sections of the College Staff Handbook, the Boarding Staff Handbook, the Boarding Policies and Procedures Handbook, the Student Handbook, Orientation Booklets and a range of noticeboard displays.

Student Welfare

St Paul’s is a Catholic school and is therefore a place of Belonging, Respect & Justice, Hope, Celebration and Quality Learning & Teaching.

The ethos of the school is based on the dignity of the whole person and provides witness to Gospel Values as a means to living our daily lives. These values are captured in the College’s Pastoral Care Policy. The school-based policy provides information on programs to support students and families, approaches to discipline, creating a safe school environment, codes of conduct and suspension and expulsion guidelines.

Pastoral Care

Pastoral Care at St Paul’s International College encompasses everything that the College community does to meet the personal, social, spiritual and learning needs of students, on an individual basis and in accordance with the values system of the College community.

Maintaining a healthy ambiance on campus is a vital component of the Pastoral Care policy of St Paul’s International College. All College policies, programs and practices have the well-being, safety and health of students as priorities, and are underpinned by the principles of equity and justice. The College reflects the values of the Sisters of St Paul de Chartres, as presented in the motto Omnibus Omnia “All to All” The emphasis of the school being the need for tolerance, openness, understanding and kindness toward each other, regardless of cultural, social, racial or religious difference.

Such policies, programs and practices include a dedication to inter-cultural understanding, an enriching and comprehensive personal development program, a discipline code based on rights and responsibilities, a fostering of individual and group skills, and an encouragement of healthy leisure activity.

The Head of Welfare and Head of RE confer on a regular basis on pastoral matters and their relevance within the RE curriculum. This has become the major forum for discussion based on student’s
personal development, cyber bullying and other relevant pastoral care issues which is permanently embedded in the RE program.

We conduct a series of regular Year meetings conducted by the Year Co-ordinators to introduce topics such as bullying, smoking, study skills, student mental health issues, subject selections and academic pathways etc. We also continue to update these issues with presentations by the Student Representative Council on assembly on a needs basis.

Other areas of Pastoral care include the following formats: Year Group meetings two times a term, individual meetings with students of concern with Heads of Faculty input, Camps, RE retreats and personal interviews with students of concern, and educational reviews with individual students at the beginning of term based on student reports and outcomes submitted by teachers at the end of each term.

The Head of Welfare maintains a close liaison with Boarding House supervisors and conducts a weekly meeting to discuss students of concern and other operational matters of the academic and social aspects of school life.

Staff development activities for 2014 were focussed on developing insights into teaching students of Non English speaking backgrounds. Whole school staff participated in staff development in child protection training. On line training is to be introduced in both child protection training and bullying and harassment training in 2015.

Faculties have also had more input into the general staff meetings by conducting the meetings and presenting items of interest to the general staff i.e. new technologies in the class room etc.

Further directions for pastoral care will involve developing closer ties with local community and schools by:
1) Duke of Ed community service
2) Participating in Caritas training at Chevalier;
3) Public Speaking training;
4) Mock Trial competition
4) Leadership training with NSW parliamentary education group. An overall aim will be to lead and develop an effective staff appraisal system.
5) Leadership training conducted by the Head of Welfare at the beginning of the SRC year.
6) Planning a global approach to leadership training through Camps and pastoral retreats.
7) Mentoring program
8) Closer liaison with Local Catholic primary schools for share sporting events and musical visits

Harassment & Bullying

Statement
1. It is our understanding that St Pauls International College should be a place where each person in it can feel safe, secure and able to achieve their potential.
2. It is expected that all members of this school – Staff, Students and Parents/Guardians – will work together to ensure that bullying, whether verbal or physical, subtle or overt, does not happen.
3. We do not and will not accept bullying in this school.
4. We will review the position in this school of any person who persists in bullying.

Definition
Bullying is repeated intimidation, over time, of a physical, verbal or psychological nature of a less powerful person or persons by a more powerful person or group of persons.

Types of bullying
There are many types of bullying. These may include:
- Physical
- Verbal
- Isolation
- Extortion
- Gestures
- Damage to property
- Intimidation
- Note writing
- Cyber bulling
- Sexual Harassment

Declaration of Rights
St Paul’s International College aims to be a place in which every person in the school community – students, teachers, other workers and parents – feels safe, secure and free of bullying. Individual differences are valued and respected. Every student is able to learn without distraction or hindrance. Every teacher is able to teach without distraction or hindrance. Every person can take pride in themselves and their work. Every person is courteous to, and cooperative with, others. No person is “given a hard time”. If any person states that teasing has gone too far, it will stop. The mood of the school is such that a child will feel supported if they are harassed or bullied. Every person will feel safe to report incidences of bullying of which they are aware in the confidence that it will be followed up appropriately.

The procedure for dealing with incidences of bullying at St Paul’s International College is set out in the student handbook. There is a Flowchart in the Anti-bullying Policy which is a separate document. Incidents are reported to the appropriate representatives who log the incident on a Bullying
Incident Report and conduct a preliminary investigation.

- An anti-bullying program is included in the RE and PDHPE program.
- Instructions, given in orientation talks, advise procedures to follow if harassed.
- Anti-harassment policy posters remind students of their right to be safe from harassment / bullying, and steps to take if concerned about themselves or others:
  1. Attempts are made by the relevant teacher to resolve the issue.
  2. Interview with Year Coordinators or Heads of Faculty.
  3. The Head of Welfare is kept informed and conducts follow up if necessary.
  4. Incident forms are filled in when an incident occurs.
  5. Further possible strategies include giving advice to victims and perpetrators and to caregivers.
  6. Feedback to parents.

There were no changes to policies regarding student welfare in 2014.

Detailed information on policies may be obtained by contacting the Head of Welfare or Head of Administration.

**Student Discipline**

Students are required to abide by the College rules and code of conduct and to follow the directions of teachers and other people with authority delegated by the College.

Where disciplinary action is required, penalties imposed vary according to the nature of the breach of discipline and the student’s prior behaviour. Corporal punishment is **not permitted** at St Paul’s under any circumstances.

All disciplinary action that may result in any sanction against the student - including suspension, expulsion or exclusion - provides processes based on procedural fairness.

Details of the College’s discipline policy are available to all members of the College community and are referred to in the Staff Handbook, Student Diary, parent information booklets and on various notice boards around the College.

Policies were enhanced in 2014 through the addition of a School Behaviour Management Plan and Code of Conduct. These new areas of policy have been included in the Teachers’ Handbook as well as in policy information disseminated to students. 2015 will entail another review of the above policies.

Detailed information on these policies may be obtained by contacting the Head of Welfare.

An overhaul of the system this year has seen the implementation of a revised behaviour modification program for students which will be reviewed at the end of term 4. Currently a survey is being designed to review the process and design a checklist for handling Bullying in the school environment with the Pastoral Care team.

**Complaints & Grievances**

St Paul’s is committed to a safe and supportive environment, characterised by fairness, mutual trust, respect and reconciliation. Any parent, student or community member who has a complaint or grievance has the right to have this addressed.

The College policy for dealing with complaints and grievances includes processes for raising and responding to matters of concern identified by parents and/or students. These processes incorporate, as appropriate, principles of procedural fairness.

The College thus has clear policies setting out the processes for raising and responding to matters of concern (complaints or grievances) identified by students, parents or members of the community. Students are made aware during their orientation of the process of raising concerns. These are outlined in their orientation Booklets and in Boarding House information.

Parents or members of the community may raise concerns with the College at any time in writing, through fax or email, or by telephone. Initial contact is made through the College Secretary. Grievances are then communicated to appropriate members of the executive staff with due regard to privacy and confidentiality.

The College undertakes to respond to such matters promptly and with due regard to the seriousness of matters raised. Formal responses or notifications are forwarded by members of the executive staff or, where appropriate, by the College Director.

The College also has arrangements in place for an external and independent body to hear complaints or appeals from our overseas students arising from the school’s internal complaints and appeals process. If a student wishes to lodge an external appeal or complain about a decision, the student can contact the Overseas Students Ombudsman. The Overseas Students Ombudsman offers a free and independent service for overseas students who have a complaint or want to lodge an external appeal about a decision made by their private education or training provider. See the Overseas Students Ombudsman website **www.oso.gov.au** or phone 1300 362 072 for more information.
Various policies and procedures are available from the College website:  
www.spic.nsw.edu.au

A more detailed account of relevant policies and appropriate Government and CEO links may be accessed from the ‘policy’ area of:  
www.ceo.woll.catholic.edu.au

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Teen Ranch years 7/8 camp

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Catholic Identity

The Roman Catholic order of the Sisters of St Paul originated in 1696 in the small village of Levesville, France. A Mother House was then established in the larger nearby town of Chartres, the Sisters becoming known as The Sisters of St Paul de Chartres. The Mother House is built close to the spectacular 12th century Chartres Cathedral.

The Congregation of the Sisters of St Paul de Chartres have responded to God’s invitation to leave their own families in order to serve Him through their work in the community.

A brief profile of the Congregation of the Sisters is as follows:

- there are more than 4,000 St Paul de Chartres Sisters worldwide
- the Sisters offer their services, dedication and expertise in the vocational areas of nursing, caring for the elderly, social work, parish work, in specialty areas such as working with the deaf and, to a greater extent, in education.

The Sisters have established schools and educational facilities from pre-school through to tertiary levels throughout five continents, in areas in which the need is greatest.

St Paul’s International College in Moss Vale is the only senior school of its kind established and supported by the Sisters of St Paul de Chartres in Australia. St. Paul, the Apostle and Patron of the St Paul de Chartres Sisters, is also the Patron of the College. For this reason, the College crest bears the Latin motto ‘omnibus omnia’ which means ‘All to All’. This phrase, taken from the First Letter of St Paul to the Corinthians, emphasises the need for tolerance, openness, understanding and kindness towards one another, regardless of cultural, social, racial or religious differences.

The Sisters of St Paul de Chartres aim to foster these qualities in the young men and women who attend St Paul’s International College. Further formation may be obtained at:  
http://www.spicspr.edu.hk/sisterse.htm
The College Renewal Plan is designed to focus actions to bring about positive change and growth. The plan sets directions for a period of three to five years and is subject to regular evaluations. The following have been identified as key focus areas for the school during the current cycle of this plan.

- The life of the College embraces and is underpinned by its Catholic identity. As such, the renewal plan engages in spiritual conversations within and from outside the College. The College seeks to strengthen its engagement in developing the spiritual character of all members of its community.

- The College is seeking to sustain and strengthen its enrolment of both overseas and local students by effectively sustaining its capacity to offer high-quality education programs and through the successful marketing of these programs.

- The College places high importance on the ongoing professional development of its staff and will continue to invest in their increased capacity to plan and implement high-quality educational programs catering for the diversity of its student enrolment. In 2014 the College invested approximately $15,000 (approximately $450 per teacher) on professional development across a range of specialist areas.

- St Paul’s is committed to the importance of ongoing educational policy review, performance appraisal and curriculum development. It is therefore committed to resourcing each of these, using planned, effective approaches.

### Learning & Teaching in 2014 and Priorities for the Future

#### LOTE, ELICOS and English

The ELICOS faculty of St Paul’s International College, Moss Vale, aims to facilitate the development of English language skills for students from overseas who wish to enter the Preliminary Higher School Certificate (Year 11) or the University of New South Wales University Foundation Year (UFY). The faculty co-ordinates courses for students in our English Language for High School Preparation program (Bridging Course) as well as in the English for Academic Purposes (EAP) course, which is a preparatory course in the term prior to UFY.

The ENGLISH faculty delivers NSW Board of Studies courses for Years 7-12 including ESL, Fundamentals, Advanced and Extension English. This year, the College continued to expand with more local and overseas students in the junior year groups.

The ELICOS and ENGLISH faculty also teaches Academic English for the UNSW UFY course for two intakes – July-May and February-December.

The LOTE (Languages Other Than English) faculty provides the opportunity for students to learn Chinese Mandarin from Years 7-10. The course is mandatory for all local students. The faculty delivers the core NSW Board of Studies for junior school students including an extended program to cover four years of continuous language study.

#### Reflections on current and recent practice

### Achievements:

- Continued development and improvement of programs for Years 7-10 that engage students while developing critical thinking and language skills

- Development of quality teaching programs for the National Curriculum

- Strong UNSW UFY and HSC results. A number of students achieved band 5 in HSC English courses.

- Solid grounding for overseas students in language skills

- Inter-cultural awareness and appreciation including the introduction of a Chinese Club where locals can interact with native speaking Chinese students
A range of learning and teaching strategies, based on learning styles.

Excursions and out-of-class activities to enhance the development of practical language skills, and knowledge of topics relating to the community and Australian culture.

Participation and success in local speech contests.

Professional development in teaching preparatory courses for language testing (IELTS), program development, multimedia.

Continually increasing application of technology in teaching and learning.

Faculty communication:
- meetings
- emails
- brainstorming sessions on how to better meet learner expectations and teacher requirements
- development of quality teaching programs
- continuing program improvement for Years 7-12

Areas for development:

- Continued preparation and professional development for National Curriculum
- The development of quality teaching programs for National Curriculum
- Further development of differentiated learning strategies for ESL students in junior school English classes
- Continued improvement and development of strategies for providing quality feedback to students
- More interactive activities between Chinese and local students for language learning

Year 12 students are reminded that their RE results will appear on their HSC certificate.

The RE program has been expanded to incorporate years 7 to 12/UFY and the topics studied in the junior years reflect those set by the Wollongong CEO.

**Reflections on current and recent practice**

**Achievements:**

As a part of the RE program, year 12 and UFY students attended a camp where they reflected on their journey as they prepare for their next phase of education/life.

Year 11 (as a group) again constructed a cross (collage) as a part of their topic on the Journey of The Cross. The cross is displayed as a reminder of Jesus ultimate sacrifice so that we may achieve peace in our lives and the lives of others.

Year 10 led the ‘end of year’ liturgy with readings depicting the story of the nativity, while the choir led the singing of the carols. The remainder of the College students and staff joined them as active participants of the liturgy.

As part of their two days at ‘Teen Ranch’ Years 7 and 8 have taken time to think about this part of life’s journey and how they can achieve their goals in a positive and spiritual way. They have been challenged to consider all of their classmates, remembering that they are all special and are made in the image of Jesus.

**Religious Education**

**Introduction:**

The Religion Studies faculty of St Paul’s International College aims to enable the students to recognize and be aware of their own spirituality and to realize that they have the ability to believe in themselves, others and in God.

The faculty also strives to make positive connections with the students; to make RE lessons as interesting and relevant as possible and to make evident the links between RE topics, topics in other subject areas and our day to day living.
- Ethics and the importance of the questioning process
- The Life of Jesus and the influence of His teachings
- Peace & Justice and how this impacts on our lives today
- Relationships and the elements of their success

Year 11 student’s learning includes:
- The Journey of the Cross and the mission of Jesus
- A Search for Meaning and the process of human development
- Christianity & World Religions and beliefs and practices that form these religions

Year 10 student’s learning includes:
- Catholic Beliefs and Practices
- The challenge of discipleship.
- Healing and Forgiveness
- Gospels

Year 9 student’s learning includes:
- New Life in Jesus
- Jesus The teacher and Healer
- The Ten Commandments and Beatitudes
- Christian Celebrations

Year 8 student’s learning includes:
- The settings of the Gospels & People and ministries in the Church
- Early Christian Communities & Experiences of Good and Evil
- Ways of being Catholic & Symbol and Ritual: Sacraments of Initiation
- The influence of Jesus & Living the Christian life

Year 7 student’s learning includes:
- The school and church communities and the Liturgical Year (including Lent & Easter)
- The Bible as a Sacred Story and the ways people pray
- The Old Testament overview and God and people in creation
- Christian ideals and moral decisions and preparing for Christmas

Years 7 & 8 students are using the text ‘To Know Worship and Love’ for their coursework as this follows the Wollongong CEO program.

Year 12 students are being encouraged to present their views on environmental issues and Social Justice Issues within the framework of their RE program.

All students engage in the research of a number of texts including the bible and internet sites as part of their RE learning.

Assessment
Assessments are set and are quite satisfactory. There are a good variety of assessment tasks and the students are able to understand and complete these tasks. Students are being encouraged to research the topics using the bible, internet sites, resource material from the library and their college-generated books. Students are encouraged to become more objective and open minded in their approach to their studies and their assessment tasks.

Professional Development
Professional development is an area that continually needs to be pursued for teachers. However, it is a little more difficult when the RE teachers spend most of their teaching hours in other faculties.

In May some of us at SPIC were fortunate enough to attend a Paulinian Educators conference in the Philippines. We were asked to present at this conference and it was a wonderful opportunity to learn how other cultures and colleges remain committed to their faith throughout the learning process of their students.

Teaching and learning approaches.
As well as the material used to facilitate the learning and research of particular topics students are encouraged to use the booklets provided as journals to reflect on what RE topics they are being exposed to. The digital world including social media is also being used as an important teaching and learning tool.

Communications
The vital starting point in this subject will always be to have a sound rapport with the students. Students accept Religion as a topic and they are respectful of the Catholic Ethos of the College. RE tasks are carried out in class time where possible and should be interesting and not regarded as a homework overload.
Mr Laing, Mrs Rheinberger and Mr Morgan attend the Paulinian Educators Conference in the Philippines

Whilst it is important to work across the curriculum, we need to be conscious of Religion not becoming an extension of other subjects.

It is imperative for RE teachers to develop relationships with students that allow them to enhance the pastoral care aspect that this subject requires.

Policy development
The RE department uses the Staff Handbook, as well as the Yr 7, Yr 8, Yr 9, Yr 10, Yr 11 and Yr 12 assessment book policy. It is a SPIC policy that all students attend and participate in RE lessons.

Administration and management
Informal communication and term meetings are used to support one another and to make any suggestions for improvements in the day to day teaching of RE.

HSC & UFY data
HSC and UFY students use the same material in their RE classes. The same assessments must be completed by both HSC & UFY students to guarantee equity amongst the students. Set material focusing on one topic is used in the form of a booklet for each year group and for each term. Booklets are reviewed at the end of each term. They are altered accordingly. This form of teaching material appears to be successful and other resources are introduced where possible and applicable.

Support
There is sound communication within the faculty as well as from the College Director and senior management.

Discipline
Students are expected to abide by the discipline code of SPIC and a copy of the rights and responsibilities should be given to each student. Concerns with discipline are referred to the RE Coordinator and the Year Coordinator.

WHS
SPIC has an active WHS committee and a maintenance dept. which attends to repairs and construction (such as the year 11 cross).

Areas for development:
We need to continually find ways to make RE relevant in the daily lives of the students, especially those who have very little understanding of where religion fits into the modern world. We need to ensure that the objectives are realistic and relevant to the students we have. As well as continually communicating ideas to one another, we need to keep looking to the wider community, to the media and to the CEO and other Catholic schools for new and creative ways to present our RE program. RE needs to be connected to as many areas of a student’s college life as possible. This doesn’t mean that it needs to be overly obvious. It means that it should not be isolated or feared by either teachers or students.

Ongoing development of the curriculum is essential. In-service for all RE teachers needs to be pursued as it is central to the successful presentation of the course and employment of appropriate teachers who are able and willing to teach RE. This area continues to be an ongoing issue.

Human Society in its Environment (HSIE)

Introduction:
In 2014 the HSIE (Human Society and its Environment) faculty broadened the range of subjects offered with the expansion of Stage 6 Board of Studies program and UNSW Foundation Studies subjects. All students of Stage 4 and 5 courses study HSIE courses and the majority of students in Stage 6 and UFY Studies also study HSIE subjects. As such, the HSIE faculty continues to be an integral element of the schools teaching and learning program.

At the end of the school year the College farewelled Ms Fiona Donagh who had a long history as a teacher across a range of disciplines. Ms Donagh’s focus as a HSIE teacher was for the development and implementation of the Stages 4 and 5 Geography and History teaching programs.

With the growth of the department we welcomed back Mr Tony Wilkinson who, through his versatility, delivered teaching programs for Year 7 through to UNSW Foundation Studies in 2014.

Reflections on current and recent practice
1. Achievements:
   - Preliminary Modern History being offered for the first time in 2014 with the expectation of a cohort to sit the HSC Modern History Examination in 2015.
   - Greater variety of subjects being offered
by the school further enhances curriculum options for our students in Stage 6.

- The expansion of the department to include Australian Studies as a subject for the UNSW Foundation Studies program enabling the Design stream of the UFY program to be offered to international students.
- The contribution by specialist staff to the formation and development of the school’s Mock Trial Team which competed in the NSW Schools Mock Trial Competition.
- Strong academic results in HSC Business Studies, UFY Economics, UFY Legal Studies and UFY Accounting through committed staff and well resources teaching programs.
- A continuation of staff development within the faculty focused on programming and assessment.
- The implementation of the new History courses in line with the Australian Curriculum in Years 7 and 9.
- The development of experiential learning opportunities with the focus on:
  - expanding the History and Geography excursion programs
  - fostering of the Entrepreneurs’ Cup for Business Studies
  - initiating Market Day in Stage 5 Commerce

2. Areas for development:

- Familiarisation of faculty members with the Australian Professional Teaching Standards
- Personal development opportunities focused on equipping staff to meet the Australian Professional Teaching Standards
- The development of a cross-curricula program focused at Stage 4 or Stage 5

Mathematics

Introduction

The Mathematics Faculty at St Paul’s International College aims to foster an appreciation of the utility and beauty of mathematics. It seeks to develop skills which are potentially useful in a rapidly changing work environment and also to broaden students’ understanding of Mathematics as a human endeavour intrinsic to an ever-advancing civilization.

In 2014, the faculty ran courses for the Board of Studies Year 7, Year 8, Year 9 and Year 10, the Preliminary Higher School Certificate, the Higher School Certificate (Year 12) and the UNSW University Foundation Year (UFY) programs. As well as these, there were a Bridging Course (English for Mathematics) and English for Academic Purposes (EAP) course, which is a preparatory course run in Term Four of each year, prior to the commencement of UFY. In UFY, midyear intakes into both the Commerce stream and the Science stream completed their courses in May 2014, and a midyear intake into the Commerce stream commenced in July. This was in addition to the normal Term One intakes, one in each of Commerce, Science and Design.

Reflections on current and recent practice:

Achievements:
Teachers who are enthusiastic and skilled facilitators of learning, motivated to help their students reach their potential.

A faculty in which every teacher has done a Graduate Certificate in TESOL (Teaching English to Speakers of Other Languages).

A productive work environment with a strong culture of collegiality and helpfulness.

Ongoing participation in Professional Development courses.

Ongoing skill development by staff in both pedagogy and use of technology.

Ongoing awareness of the importance of language development for our students’ academic progress and the use of TESOL skills.

A Mathematics Afternoon was organised for Years 7 & 8 towards the end of Term Two. The Year 11 General Mathematics class assisted in its running. This provided opportunities to utilise mathematics in a variety of contexts and to practice communication of mathematical ideas.

Writing and storing of Assessment Tasks for Board of Studies courses and of Topic Tests for UNSW courses, thus providing a large and growing item bank for skills development and revision purposes.

Achievement of a High Distinction, a Distinction and 2 Credits by the 12 participants in the Australian Mathematics Competition.

Participation by 94 students in the Education Assessment Australia Mathematics Assessment (114 in 2013; it was decided to exempt UFY Commerce and Design students from competing in 2014). There were 4 Distinctions and 21 Credits, compared with no Distinctions and 8 Credits the previous year and 2 and 13, respectively, in 2012. This can be viewed as indicating that after a bit of a dip, mathematics at SPIC is on its way up again.

HSC courses were offered at the General Mathematics (2 Unit), Mathematics (2 Unit) and Mathematics Extension 1 (3 Unit). The top Mathematics student achieved a Band 6 (Band 6 being the top band possible).

In UFY Science Mathematics, there were 8 candidates, with results ranging from A to E-.

The UFY Commerce Maths results were even more spread, with grades from A+ to F.

In UFY Design, Essentials of Mathematics was offered and the 2 candidates achieved E and E-.

In the mid-year intake of UFY Commerce Maths, the 2 candidates completed their course in May and did very well with one student achieving an A and the other an A-.

The equivalent intake of Science students (also 2) achieved a B+ and a B-.

Effort was made to assist all students to improve their UFY Mathematics results from Semester 1 to Semester 2 in after-school classes and at lunch-times. This met with mixed results, with only a few showing improvement.

Areas for development:
The Mathematics Faculty at St Paul’s International College is aiming to:

- Enhance our use of technology in teaching including graphing software, the use of resources available on the internet and especially the interactive whiteboard. This includes online resources developed by textbook publishers.
- Build up and edit flipchart activities and notes on the interactive whiteboard.
- Develop and monitor our Scope and Sequences, Resources and Programmes for Stages 4 and 5.
- Extend opportunities for peer in-servicing, in order to share the many and varied talents of the faculty members.
- Continue to take advantage of Professional Development opportunities.
- Build on our reputation as an excellent alternative provider of the UNSW Foundation Year. Continue striving to achieve marks with an average level similar to or greater than those at the home campus of the course. This has proven difficult in recent years but we need to keep this goal in mind.
- Enhance our range of learning and teaching strategies to account for various learning styles. In particular, there is a continuing need to structure support for UFY Mathematics students by monitoring their progress in completing tutorials and giving assistance when they have difficulties.
- Consolidate follow-up procedures with students who are struggling or not engaging positively in the learning process, including more liaising with Year Coordinators. Document the interventions made with individual students.
- Continue developing and practising TESOL skills developed in the Graduate Certificate in TESOL course, which every member of the faculty has done, to assist our international students.
- Strive to improve student performance in all HSC Mathematics courses.
• Take opportunities (for faculty members) to do marking of external examinations, as this is one of the most valuable forms of professional development for the mathematics teacher.

Science

This year embraced the introduction of the New Science Curriculum in Stage 4 and 5, with new programs of work for Year 7 and Year 9. It was also a significant year for Biology since it was the first time the UNSW Biology for Life Sciences was delivered at this school. It is important to recognise the hard work and dedication of Mr. S. Ryde and Mrs. J. Meissner who sought to prepare materials of very high standards to deliver each of these new courses.

Throughout the year there were a number of interesting events and activities for the science students. Notably the senior Chemistry and Biology students went off on a field trip to study water treatment at Warragamba Dam and the neighbouring Water Filtration Plant. Meanwhile the junior students got their first taste of teaching when they entertained a Year 6 group of students from St. Paul’s Primary School. The Year 6 students were treated to a number of electrical challenges before being further treated to some tasty parcels of food from the kitchen.

The Science Department contributed to the school open day for prospective students and parents. There were many fun experiments for the children to perform. They were especially treated to a hydrogen/oxygen rocket that went off with quite a bang! Many thanks to the students and staff who volunteered their time to help coordinate such a successful event.

On behalf of all of the teaching staff in the Science Department, I would like to wish all of our outgoing senior students the best of luck in their careers and future endeavours. It was a simple pleasure to be their teacher.

Personal Development, Health and Physical Education (PDHPE)

Personal Development, Health and Physical Education (PDHPE) aims to significantly contribute to the social, emotional, physical and spiritual development of young people. It provides opportunities for students to learn about, and practice ways of, adopting and maintaining a healthy, productive and active lifestyle. This year we said goodbye to our PDHPE teacher, Meagan Stanton and welcomed her replacement Oliver Fitschen to St Paul’s.

Throughout the year, as well as satisfying the social, emotional and spiritual sides of our students the students from years 7 to 10 engaged in a wide variety of sporting activities including, athletics, netball, softball, tennis, volleyball, badminton, basketball and soccer. The department also supported a number of special event days such as the St. Paul’s Feast Day cross-country and a number of games afternoons that involve whole school teams.

PDHPE plays a key role in promoting physical activity and making healthy and wise decisions. Through PDHPE, young people learn to take a positive approach to managing their lives and it equips them with the skills for current and future challenges.

Technology and Applied Studies

Introduction:

The Technology and Applied Studies (TAS) faculty of St Paul’s International College is committed to seeing each student as an individual with their own
preferred style of learning and skills and abilities to be developed and nurtured. The aim of the faculty is to develop student’s problem solving and design skills through presenting them with a wide and varied range of challenges and design tasks. The skills developed here will assist students not only in achieving their learning outcomes in other subjects but also assist them in improving their quality of life both at home and in the wider community.

Reflections on current and recent practice
Curriculum Development
In 2014 sufficient numbers allowed Year 7 and Year 8 to be taught as to separate Stage 4 Technology Mandatory Courses. This provided the opportunity to re-visit and further refine existing units of work as well as introduce some new units. The units covered saw students completing practical tasks using a range of materials including textiles, timber, ceramics and found and recycled materials. These units continued to achieve course outcomes and introduced students to a range of Specialisations within the different Areas of Study. In 2015 the units of work implemented and refined during 2014 will again be utilised in the Stage 4 Technology Mandatory Course.

In 2014 the only the preliminary Stage 6 Industrial Technology Multi Media Studies course was taught as there was no Higher School Certificate cohort. These students gained experience using a range of Multi-media Software, particularly from the Adobe suite. As there was no Higher Certificate the students gained experience using a range of Multi-media Software, particularly from the Adobe suite. These students gained experience using a range of Multi-media Software, particularly from the Adobe suite. These students gained experience using a range of Multi-media Software, particularly from the Adobe suite.

Teaching and Learning and Assessment
The faculty continues to use student centred pedagogical approaches in the delivery of TAS subjects. The majority of learning outcomes are achieved using project based work with students being given the opportunity to display their skills and understanding through the completion of tasks. Projects and instruction were varied to meet both the ability and learning style of individual students including tasks and programs being written within the context of the English as a Second Language Students that make up the majority of the classes. All TAS staff are TESOL trained to assist in facilitating this.

Regular faculty meetings involve review and evaluation of programs and resources as well as feedback post-assessment task to help further students understanding in the course material.

Professional Development
All TAS staff also the annual CPR course at the school and received a Certificate of Attainment in this area.

During faculty time staff also completed peer training in a number of technology areas such as multimedia software and in particular the Adobe suite. The skills gained in these areas have assisted in the development and delivery of a number of courses including units in Stage 4 Technology-Mandatory and Preliminary and Higher School Certificate Industrial Technology Multi Media Studies.

Support
As well as preparation and delivery of TAS key learning area courses, staff within this department provides regular support to other teachers and administration staff in their use of technology. Mr Leslie Johnson in the role of College ICT support officer continued to oversee and maintain all administration systems including SAS student administration, First Class Timetabling and Library Oliver. The IT staff maintains servers and wide-area network infrastructure and maintain vital data backups on a daily and monthly basis.

Areas for development
Major areas for development for the next academic period will be continued development and evaluation of some courses. Stage 5 Design and Technology will again be on offer to students in 2015. Units of work previously offered as well as some new units are being developed and refined in preparation for this. Units will cover a range of context areas with the aim being to make best use of the technology available and target areas of interest to students. Stage 6 Industrial Technology Multimedia Studies continues develop well with students being exposed to a range of industry standard multimedia software. Student interest is a particularly in the areas of animation, video editing and special effects.

Music
Introduction
2014 saw the continued development of the Music faculty at St Paul’s International College. The aim of the Music faculty is to provide students with the opportunity to acquire the knowledge, understanding and skills necessary for active engagement and enjoyment in performing, composing and listening, and to allow a range of music to have a continuing role in their lives.

Reflections on current practice
Achievements
Music has been introduced at a stage 4 level and the music team consists of Steve Bellhouse, Peter Morgan and Trish Rheinberger.

Students in the Music program will develop knowledge, understanding and skills in the concepts of music through:

- **Performing** as a means of self-expression, interpreting musical symbols and developing solo and or ensemble techniques.
- **Composing** as a means of self-expression, interpreting musical creation and problem solving.
- **Listening** as a means of extending aural awareness and communicating ideas about music in social, cultural and historical contexts.

It also aims to meet the ESL language requirements for the overseas students.

**Curriculum development**

The music curriculum for stage 4 has been developed and modified according to the guidelines approved by the Board of Studies.

- During **first term** year 7 students were introduced to music through the study of Rhythm, Beat & Tempo, Pitch, and Vocal Practice & Performance.
- During **second term** the students went on to learn about: Structure, Tone Colour, Dynamics & Expressive techniques as well as Texture, Vocal Practice & performance.
- In **term three** the students were introduced to and learnt about the Instruments of Music and Orchestra
- In **term four** Film Music and Music from the movies gave the students the opportunity to experience music through key films as well as creating their own ‘film’ music.

Year 8 programs continued 2014 and continued with the study of Australian Music, Rock Elements and Style, Famous Pieces and Musical Building Blocks.

Throughout the year the students have also been involved in vocal practice and performance. Musical items from their repertoire are performed at public and school performances.

**Teaching and learning approaches.**

Years 7 and 8 students are using the text ‘Listen To The Music’ by Ian Dorrict for their coursework. They are also provided with a college-generated workbook. All students engage in some research as part of this course.

**Assessment**

Assessments are set and these include a variety of assessment tasks that the students are able to understand and complete. Students are being encouraged to research the topics using internet sites, resource material from the library and their college-generated books. Students are encouraged to become creative in their approach to their music studies and their assessment tasks.

**Professional Development**

Local high school music departments have been very supportive in developing the musical coursework for St Paul’s International College music department. Professional development prospects will be closely considered and assessed for future learning opportunities.

**Communications**

The vital starting point in this subject will always be to have a sound rapport with the students. Students have accepted music in a positive, interested manner. They are particularly enthusiastic about playing the ‘chimes’ and performing in the college choir.

**Policy development**

The music department uses the Staff Handbook, as well as the Yr 7 and 8 assessment book policy. It is a SPIC policy that all students in year 7 and 8 attend and participate in the music program.

**Administration and management**

Informal communication and term meetings are used to support one another and to make any suggestions for improvements in the day to day teaching of music.

**Support**

There is good communication within the faculty as well as from the College Director and senior management.

**Discipline**

Students are expected to abide by the discipline code of SPIC and a copy of the rights and responsibilities should be given to each student. Concerns with discipline are referred to the Music Coordinator and the Year Coordinator.

**Visual Arts**

The Visual Arts faculty of St Paul’s International College is committed to engaging and challenging all types of learners to maximize individual talents and capabilities for a life capable of creative problem solving and visual literacy. The Faculty aims through its courses to develop both student’s technical and conceptual skills and knowledge by exploration of a range media and mediums and using the world as a source of ideas and subject matter for art making. Critical and historical interpretations of artists and artworlds are investigated and analysed. The role of
the artist and designer within our society is explored through both classroom investigations and opportunities for extracurricular activities such as visits to museums and galleries.

Curriculum Development
In 2014 Visual arts continued to be taught as part of the Stage 4, Stage 5 and Stage 6 Curriculum.
In Stage 4 and Stage 5 there has been a particular focus on developing students skills in the use of digital Technology as part of their art making. This included the utilisation of hardware such as digital SLR cameras, wide screen high resolution monitors and colour printers. The Adobe suite and in particular Adobe Photoshop CS6.
In Stage 6 both the Preliminary and HSC courses were taught. In the Preliminary course there was a particular focus on the development of systems of on-going assessment covering all areas of course work, as required in the determination of ROSA grades.
Students performed well in HSC Visual Arts with all students completing their Major Artworks by the required date and some strong final results being achieved.

Teaching and Learning and assessment
The Visual Arts faculty is constantly evaluating, reflecting on past delivery and modifying existing programs in response to such factors as, interest and ability of the student cohort, the particular strengths of Visual Arts staff and available resources. In particular there has been a focus on on-going assessment, ensuring a range of assessment methods are used including observation to assess students effort and application in class in addition to the theory and practical work they completed. Most of the practical aspects of the course are taught using teacher centred demonstrations and a range of work examples; this teaching approach works well for all students particularly ESL cohorts.

Professional development
All Visual Arts staff also the annual CPR course at the school and received a Certificate of Attainment in this area. Visual Arts staff participated in a number of staff development days targeting such areas as Assessment and feedback to students and Program development.

Areas for further development
- Stage 4 and 5 programs will be reviewed to ensure they reflect current teaching methods including the integration of technology into teaching and learning.
- All programs will continue to be reviewed to ensure they reflect the ongoing assessment of students.
- Updates from the Australian curriculum will be monitored.

Administration and Management Priorities for 2014

Specific priorities addressed in developing the College management system in 2014 included:
- Evaluating effective systems/processes for ongoing teacher appraisals
- Continuing to develop processes enabling ongoing evaluation and renewal in all areas of College operations
- Evaluating course offerings in light of student needs
- Evaluating and adjusting processes for reviewing policy in accordance with legislated and best practice requirements
- Evaluating current marketing strategies and deciding new approaches
- Preparing for the continued implementation of the National Curriculum
St. Paul’s International College

Summary of Financial Information at 31 December 2014

(a) Recurrent/Capital Income

- Income from Students Fees, Donations & Others, $5,670,298.00, 94%
- State Government Recurrent Grants, $100,332.00, 2%
- Commonwealth Government Recurrent Grants, $248,577.00, 4%

(b) Recurrent/Capital Expenditure

- Salaries allowance related expenditure, $4,641,397.00, 69%
- Non Salary expenses, $1,911,786.00, 28%
- Capital Expenditure, $221,112.00, 3%
This report has been prepared and compiled with the assistance of the Staff of St Paul’s International College. The information it contains has been verified and the priorities endorsed by the College Director and the Head of Administration.

Sister Angelina Fong
College Director

Mr Peter Morgan
Head of School-Leadership & Administration